

Approved Minutes

Regular City of Athol City Council Meeting

Held in the Council Room in City Hall

Tuesday, September 17, 2019

7:00pm Regular Council Meeting

Mayor, Mary Zichko, called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE ROLL CALL:

Present: Mayor Zichko; Councilman McDaniel; Councilman Hill; Councilman Spencer; Councilwoman Denis, Public Works- Anthony Brandt; City Planner- Rand Wichman; and City Attorney- John Cafferty **Not**

Present: City Clerk/Treasurer-Lori Yarbrough;

REPORTS:

Treasurer Report – Lori submitted written report; Anthony read the ending account balances. STCU Checking = \$107,996.86; STCU Savings = \$106,276.25; LGIP = \$762,531.11; Misc. income was Shane's regular insurance \$50.00; Cemetery \$50.00; Hansen Restitution \$25.00; & CDBG reimbursement for \$39,655.00 = total \$39,780.00.

Water Report – Lori submitted written report; Anthony read aloud. July usage = 8,303,384 gal. (haulers 483,900) and **August usage = 5,638,638 gal. (haulers 350,100); Billing in August was \$16,376.00 plus \$290.00 in late fees and collected was \$14,758.50.** Late fees this month are 43 accounts, 8 or so accounts may be getting shut-off letters.

Planner Report – Rand submitted a written report and summarized the following: **Building Location/Site Disturbance Permits** – 1 Permit still on hold (Miller)- we are waiting on a hearing for his request to amend the code. 5 others of which are as follows: 1) N. Collison is approved since has agreed to combine his 2 residential lots and build a new accessory building on 5th street; 2) J Hester approved, at the doubled rate for not obtaining permit first, for a new manufactured home on grove street. 3) T Karupiah sign permit for 2 new signs at the old Rib Ranch we denied because they were considered off-site advertising which is prohibited by the code. 4) R Toliver just got his permit issued, worked through some hiccups of setbacks and building size issues for a new accessory building. 5) J Ely request for land use permit for a food truck at the Athol Motel is pending while property boundaries are determined and the requirements for parking improvements can be evaluated. **Crossings at Athol** – The paperwork of Phase 1 water system improvements is completed and being circulated for signatures. On the proposed sewer system or Phase 2, DEQ has approved the wastewater reuse permit and is currently reviewing construction plans and specs and the documents demonstrating technical, financial, and managerial capacity for the wastewater system. It's possible that the subdivision may be ready for final plat approval at the October 15th council meeting. Saw tonight that they have already done work grading and compacting the sewage pond lagoon as they didn't have approval to do that yet; disappointing. **Code Enforcement** – 2 new code enforcement files have been started on properties in the last month. **Cole Annexation** – The Coles have not yet signed the reimbursement agreement for their proposed annexation. They continue to ask questions about the annexation process. **Other/Misc.** – 1) Gary Fast working on his code violations so we can move forward with his subdivision request soon. 2) Cyd Rossi Special Use Permit to allow residential use on commercial property at the old Love's gas station; we did finally receive comment from the fire department and so the permit will be set-up for a public hearing at the October 15th council meeting. 3) The Sewage Management agreement says the map and DE list would be

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

updated annually; it has not been since 2016. With new annexations, new homes, and other land use changes in the City, the map and list should be updated soon. 4) Code amendment request from Miller will also have a public hearing at the October 15th meeting.

ACTION ITEMS:

1. APPROVAL OF THE September 3rd REGULAR MEETING MINUTES:

Motion by Spencer, seconded by McDaniel that we approve the regular meeting on the 3rd, minutes without amendments. *DISCUSSION All in favor- Motion passed ACTION ITEM

2. APPROVAL OF THE September 11th SPECIAL MEETING MINUTES:

Motion by Denis, seconded by McDaniel that we approve the special meeting on the 11th, minutes without amendments. *DISCUSSION All in favor- Motion passed. ACTION ITEM

3. APPROVAL OF BILLS AS SUBMITTED: Motion by Hill, 2nd by McDaniel to approve

Paying Sept/Oct bills as submitted without amendments and they would like further clarification on what the DEQ bill is for. *DISCUSSION- Anthony will follow-up. All in favor- Motion passed. ACTION ITEM

4. DISCUSSION/APPROVAL for the Correction of the last Resolution passed on 9/3/19

regarding the Elimination of the Street Fund. Lori sharing, there was a numbering error of the resolution you last passed. She is asking for a motion to acknowledge for the record, this error and let it be known, for the record, that it really is Resolution 2019-05, To Eliminate the Street Fund; not Res 2019-04. **Motion by Denis, second by Spencer that the council acknowledges the numbering error in the last passed resolution dated 9/3/19 a Resolution to Eliminate the Street Fund; it is not Res. #2019-04 but rather Res. #2019-05. *DISCUSSION Roll Call: Denis=yes; McDaniel=yes; Spencer=yes; Hill=yes. Motion passed. ACTION ITEM**

5. DISCUSSION/APPROVAL of Resolution 2019-06 Authorization to Commit \$4,000.00 from

the General Fund for Park Improvements for FY ending 2019. This is the unintentional net revenues related to Athol Daze 2019. This allows for the use of those funds to be used in the future for park improvements. - Anthony has started to look for other companies to make a purchase from that are cheaper than previously presented, will discuss that purchase at a future meeting. **Motion by Denis, second by McDaniel that we approve Res.2019-06 Authorizing to Commit \$4,000.00 from the General Fund for Park Improvements. *DISCUSSION- Roll Call: McDaniel=yes; Spencer=yes; Hill=yes; Denis=yes. Motion passed. ACTION ITEM**

6. DISCUSSION/APPROVAL Staff asking whether the council wants to comment on a

proposed subdivision, MIN19-0048, Henderson Estates. The subject parcel is located within the City of Athol Area of City Impact (ACI); - City Planner, Rand, lead this discussion. He gave council a brief description on what their request is and how that does or does not conflict with city code, should it someday become part of the city. *DISCUSSION revolved around if the city should make comment or not? Motion by Denis, second by Spencer to direct staff to respond with no comment on this matter. Roll Call: Spencer=yes; Hill=yes; Denis=yes; McDaniel=yes. Motion passed. ACTION ITEM

7. DISCUSSION/APPROVAL Staff asking whether the council wants to comment on a

proposed subdivision, MIN 19-0050, Arden Acres. The subject parcel is located within the City of Athol Area of City Impact (ACI); - (This was part of the same as the previous item #6). *DISCUSSION revolved around if the city should make comment or not? Motion by Spencer, second by McDaniel to direct staff to respond with no comment on this matter. Roll Call: Hill=yes; Denis=yes; McDaniel=yes; Spencer=yes. Motion passed. ACTION ITEM

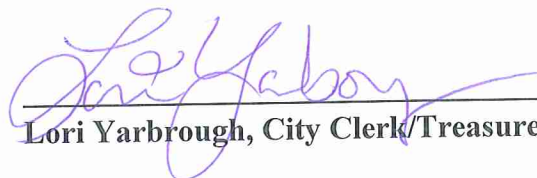
8. **DISCUSSION/APPROVAL of Resolution 2019-07 Adopting the Transportation Plan as Presented by email.** Anthony- can share process of what went on. Open house held Thursday September 5th. It has been available on our city website. Keller will provide several printed hard copies once approved. ***DISCUSSION Motion by Spencer, second by McDaniel to approve Resolution 2019-07 Adopting a Transportation Plan for the City of Athol. Roll Call: Denis-yes; McDaniel-yes; Spencer-yes; Hill-yes. Motion passed. ACTION ITEM**

PUBLIC COMMENTS: 1) Margaret Whallon- asked where the Arden Acres was located.


ANNOUNCEMENTS City Council- Councilman Spencer- 1) shared 9/27/19 is the Fall Festival for the Athol Farmer's Market- it's going to be a big one. 2) Curious and asked Rand how it's going with getting Anthony up to speed on helping with more of the code enforcement aspects. Rand shared that code enforcement is not burdensome from a time standpoint, but important that you document what you are doing and properly categorizing the violations for legal reasons. Rand said he has worked with him for small things, but he would be happy to work with him more on it going forward. -----The discussion then lead to a request for the Nov. 19th meeting to discuss this a little more after elections, or rather January 2020 as pointed out by the attorney. -----then it led to a conversation about if the city has a backup plan for in the event that Anthony is unavailable to plow in the winter, who will or can fill in, legally? And that maybe it's time to discuss this a little more. **Mayor-none Staff- none.**

ADJOURNMENT at 7:58pm.

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Mary J Zichko, Mayor

Approved at Council on 10/1/19

